

**LUCIO'S ITALIAN RESTAURANT**  
**Group Booking Document for 10 or more people and/or exclusivity**

Please read carefully our terms and conditions before submitting this document and complete all details.  
In order to secure the space indicated I understand that I need to provide a HOLDING DEPOSIT of \$50 per person.

Below, please find my credit card details and signed authorisation that I agree to the charges being debited from my card in the event of cancellation within 48 hours. My signature also confirms that I have read and understood the terms and conditions as stated below.

Booking / Company Name \_\_\_\_\_

Date of Function \_\_\_\_\_ Arrival Time \_\_\_\_\_ No number of guests \_\_\_\_\_

Lunch patrons may occupy the premises from 12.30pm - 4.30pm. Dinner patrons may occupy the premises from 6.30pm - 11.45pm

Seating: Delete where appropriate Other (Lucio's to decide Seats 10-16) Front Room (Seats 17-32) Main Room (Seats 58)

**I understand there is a minimum spend requirement of \$ \_\_\_\_\_ for this space & that a service charge of 10% will be added to the total bill.**

Preferred seating arrangement (please see website for options available) \_\_\_\_\_

Preferred Menu (delete where appropriate) A (Shared Antipasto & Main) B (Entrée & Main) C (Entrée, Main & Dessert) D Tasting

Please indicate pre meal requirements           None           Welcome drink           Open Bar           Other

Comments/ Extras.....

Function Host.....Organised by.....

Contact: Work.....Mobile.....

Fax.....Email.....

**CREDIT CARD DETAILS**

Credit Card No: ..... Expiry Date: .....

Name of Card Holder (please print)..... Holding deposit of \$50 x no guests \$.....

Signature of Card Holder..... Today's date:.....

**Terms & Conditions**

Bookings are accepted on a "first come, first served" basis, so if your initial inquiry was for general information, we do highly recommend that you check the availability of dates before returning the booking form. Your reservation is considered tentative and not confirmed until this form is fully completed and returned to Lucio's. You should be contacted within 24 hours of receipt of this form.

**Minimum Spend Requirement**

Other	\$ 0	No minimum spend required, but a set menu must be selected.	
Front Room	\$ 3,500	Monday - Saturday	
Main Room	\$ 7,500	Monday -Wednesday	\$9,000 Thursday – Saturday
Full Book Out	\$17,000	Monday -Saturday (Sunday subject to negotiation)	

**Food & Beverage**

Set menu to be at a fixed price per head. Please view our website for current set menus & wine lists and note that not all set menu options are available for all groups, and, if necessary, dishes may be substituted without prior notification. Beverages are charged on consumption.

Service Charge A gratuity of 10% is added to the total bill for all group bookings and is in addition to the minimum spend if applicable.

**Cancellations**

If you cancel with less than 48 hours notice, your holding deposit will be debited from the above credit card as a cancellation fee.

**Payment**

For catering purposes, we require notification of the confirmed number of guests no later than 24 hours prior to the event. Once confirmed, this will be the number catered & charged for. Your bill is payable in full upon completion of your function. Accounts will not be sent. We accept all major credit cards and cash. We regret that we cannot accept cheques.

**Rights & Responsibilities**

Lucio's Pty Ltd T/a Lucio's Italian Restaurant accepts no responsibility or liability for any loss or damage to any property belonging to the client or the client's guests. We reserve the right in our absolute discretion to exclude or remove any undesirable persons from the function or premises without liability. The client shall conduct the function in an orderly manner and in full compliance with the rules of the management and in accordance with all applicable laws. The client may not attach any decorations to the ceilings or walls and will be responsible for any damage & costs involved in doing so.